



ODISHA PUBLIC SERVICE COMMISSION

ADVERTISEMENT NO. 07 OF 2023-24

Recruitment to the posts of Assistant Microbiologist, Group-B, of Odisha Food Testing Laboratory Cadre under Health & Family Welfare Department.

WEBSITE - <http://opsc.gov.in>

Online applications are invited from the prospective candidates through the proforma application form to be made available on the Website of the Commission (<http://opsc.gov.in>). The link for online application and submission shall be available from 12.05.2023 to 12.06.2023 (Note: 12.06.2023 is the last date for submission of Registered Online Application) for recruitment to 03 posts of Assistant Microbiologist, Group-B of Odisha Food Testing Laboratory Cadre under Health & Family Welfare Department in the pay scale of Rs.44,900-1,42,400/- (Level-10 of Pay Matrix under ORSP Rules 2017), with usual dearness and other allowances as may be sanctioned by the Government of Odisha from time to time.

2. Vacancy Position:

As per requisition filed by the Health & Family Welfare Department, Government of Odisha, the vacancy positions along with reservation thereof are given below:

Sl. No.	Category	Total Vacancies
1	Un-reserved	02
2	Scheduled Tribe	01
	Total	03

NOTE: (a) Exchange of reservation between Schedule Tribe and Schedule Caste categories shall not be considered.

(b) The number of vacancies to be filled up on the basis of this recruitment is subject to change by Government without notice, depending upon the exigencies of public service at the discretion of the State Government.

3. AGE:

A candidate must have attained the age of **21 (twenty one)** years and must not be above the age of **38 (Thirty eight)** years on the **1st day of January, 2023** i.e he/she must have been born not earlier than the **2nd January 1985** and not later than the **1st January 2002**.

Provided that, the maximum age limit shall be relaxed by 5(five) years for candidates belonging to categories of Scheduled Tribe, Women and Ex-serviceman and 10(ten) years for Persons with Disabilities with the functional classification of OL, BL (MNR) & HI and whose permanent disabilities is 40% and more.

Persons with Disabilities belonging to ST categories are eligible for cumulative age relaxation benefit of 15 years.

Provided further that, a candidate who comes under more than one category mentioned above, he/she will be eligible for only one age relaxation benefit which shall be considered most beneficial to him/her.

P.T.O.

(SAVE AS PROVIDED ABOVE, THE AGE LIMITS PRESCRIBED CAN ON NO CASE BE RELAXED).

The date of birth entered in the High School Certificate or equivalent certificate issued by the concerned Board/Council will only be accepted by the Commission.

4. EDUCATIONAL QUALIFICATION:

A candidate must –

- (a) possess a Master's degree in Microbiology from a University established in India by law or any other equivalent qualification recognized and notified by the Central Government for such purposes.
- (b) have adequate knowledge in Computer application i.e Windows, MS Office (Word, Excel & Power Point), MS Access and Usage of Internet services.

5. EXAMINATION FEE:

The examination fee has been exempted to all the categories of candidates as per G.A & P.G Department Notification No.9897/Gen., dt.11.04.2022.

6. METHOD OF SELECTION:

The Competitive Examination for recruitment to the posts of Assistant Microbiologist shall be conducted in the following successive stages:

- I. Written Test (Objective Type - Multiple Choice Questions)
- II. Skill Test in Computer Knowledge (Practical – Qualifying in nature)

I. Written Test: -

- (a) There shall be one paper carrying 200 marks and comprising of 200 (two hundred) objective type (multiple choice) questions.
- (b) Each question shall carry 01(one) mark and 0.25 marks shall be deducted for each wrong answer.
- (c) Duration of examination shall be of 03 (three) hours.
- (d) The syllabus of the written test is as follows.
 - i. English-50 Marks
 - ii. Microbiology(Master's Degree Level)-100 Marks
 - iii. General Knowledge Aptitude Test-20 Marks
 - iv. Food Safety Act, Rules & Regulations-30 Marks

II. Skill Test in Computer Knowledge:-

- (a) Skill Test in Computer Knowledge shall consist of 50 (Fifty) marks which shall be qualifying in nature.
- (b) The duration of the skill test shall be one hour.
- (c) The total number of questions in the skill test shall be five.
- (d) The computer skill test shall comprise of the following computer applications- Windows, MS Office (Word, Excel & Power Point), MS Access and Usage of Internet services.

Only those candidates who have been short listed after the **Written Examination** shall be called for the **Skill Test in Computer Knowledge (Practical)** by the Commission, which shall be qualifying in nature. One has to secure at least **forty percent (40%)** of the total marks in the Skill Test in Computer Knowledge in order to qualify in it.

The OPSC shall prepare list of candidates in order of merit on the basis of written test/examination which shall be equal to the number of advertised vacancies.

Provided that, if two or more candidates secure equal marks, the candidates securing higher marks in Microbiology shall find place above the others in the merit list.

Provided further that, in case marks obtained in Microbiology is also same, the candidate older in age shall be placed above the younger.

The list recommended by the OPSC shall remain valid for one year from date of its approval by the Commission or until another select list is prepared afresh whichever is earlier.

Appointment to any post in the service shall be in the order in which their names appear in the select list.

Note: Any details relating to this recruitment like cut-off marks, answer keys, individual marks etc. shall only be declared on the website of the Commission after publication of the final result and select list.

7. **PLACE OF EXAMINATION**

The written examination for the post of Assistant Microbiologist shall be held at Cuttack depending on the number of candidates. The programme of the examination shall be notified well in advance.

8. **OTHER ELIGIBILITY CONDITIONS:**

- (i) The candidate must be a citizen of India;
- (ii) The candidate must be of (a) good moral character (b) sound physical and mental health and free from organic defects or bodily infirmities so as not to create an impairment in due discharge of duties. A candidate who after such medical examination as the Government may prescribe is not found to satisfy these requirements, shall not be appointed to the Service.
- (iii) A candidate must be able to read, write and speak Odia; and must have –
 - (a) passed Middle School Examination in Odia as a language subject; or
 - (b) passed Matriculation or equivalent examination with Odia as medium of examination in non-language subject; or
 - (c) passed in Odia as language subject in the final examination of Class – VII or above; or
 - (d) passed a test in Odia in Middle English School standard conducted by the School & Mass Education Department of Government of Odisha/ Board of Secondary Education, Odisha.
- (iv) A candidate, who has more than one spouse living, will not be eligible for appointment unless the State Government has exempted his/her case from operation of this limitation for any good and sufficient reasons;
- (v) Government servants, whether temporary or permanent are eligible to apply, provided that they possess the requisite qualification and are within the prescribed age limit as provided under Para-3 and Para-4 of this advertisement. They must inform their respective Heads of the Office in writing regarding submission of their application for this recruitment and furnish "No Objection Certificate" during document verification;

- (vi) If a candidate has at any time, been debarred for a certain period/chance(s) by the Odisha Public Service Commission or other State Public Service Commission or U.P.S.C. from appearing at any examination / viva voce test, he/she **will not be eligible** for such recruitment for that specified period / chance(s);
- (vii) **Only those candidates, who possess the requisite qualifications, are within the prescribed age limit and fulfill other eligibility conditions etc. by the closing date for submission of online application form, will be considered eligible;**
- (viii) A candidate who claims change in his/her name after having passed the H.S.C. examination, is required to furnish copy of publication of the changed name in the local leading daily newspaper as well as copy of notification in the Gazette in support of his/her change of name;
- (ix) Every candidate selected for appointment shall be examined by the Medical Board. A candidate, who does not satisfy the requirement after medical examination, shall not be appointed;

9. **IMPORTANT POINTS:**

- (i) **Online applications submitted to OPSC, if found to be incomplete in any respect, are liable for rejection without entertaining any correspondence with the applicants on that score;**
- (ii) A candidate found guilty of seeking support for his/her candidature by offering illegal gratification or applying pressure on any person connected with the conduct of the recruitment process or found indulging in any type of malpractice in course of the selection or otherwise, shall, in addition to rendering himself/herself liable to criminal prosecution, be disqualified not only for the recruitment for which he/she is a candidate, but also may be debarred, either permanently or for a specified period, from any recruitment or selection to be conducted by the Commission;
- (iii) The provisions of the Odisha Conduct of Examination Act 1988 (Odisha Act-2 of 1988) are applicable to the examination conducted by the Odisha Public Service Commission;
- (iv) **Admission to examination will be provisional. If on verification at any stage before or after the examination it is found that a candidate does not fulfil all the eligibility conditions, his/her candidature will be liable to rejection. Decision of the Commission in regard to eligibility or otherwise of candidate shall be final;**
- (v) This advertisement should not be construed as binding on the Government to make appointment;
- (vi) Concession meant for Schedule Tribes by birth are admissible to the Scheduled Tribes of Odisha only;
- (vii) **Any misrepresentation or suppression of information by the candidate in the application form will result in cancellation of his/her candidature or penalty, as decided by the Commission be imposed on the candidate;**
- (viii) Mere empanelment in the select list shall not confer any right for appointment unless the Government is satisfied after making such enquiry as may be deemed necessary that the candidate is suitable in all respects for appointment to the service;

10. **CERTIFICATES / DOCUMENTS TO BE ATTACHED:**

Candidates who qualify in the written examination will be required to bring with them the hard copy of online application form along with copies of following relevant certificates/documents and originals of the same for verification of their eligibility as per terms and conditions of the advertisement, the date of which will be notified later on in due course, failing which his/her application will be rejected for the said post. The candidates are required to mention on each copy of documents "**Submitted by me**" and put their **full signature and date on the same**. **They must not attach the original certificates to their applications.**

- (i) H.S.C. or equivalent certificate in support of declaration of age issued by the concerned Board/Council;
- (ii) Bachelor's Degree Certificate issued by the recognized University/Institution;
- (iii) Master's Degree Certificate (**M. Sc. in Microbiology**) Certificate issued by the recognized University/Institution;
- (iv) Mark-list in support of all the aforesaid examinations (i.e. **H.S.C. to Master's Degree in Microbiology**) passed including fail marks, if any, issued by the concerned Board/University/Institution;

NOTE 1: (a) Candidates who have not been awarded percentage of marks, but only "grade marks", should, along with their applications, produce the Conversion Certificate from the concerned University indicating the actual equivalent percentage of marks and the conversion formula, failing which, their applications are liable to be rejected.

(b) While filling up the relevant box of the online application form, the candidate has to mention the marks secured (excepting marks secured in the Extra Optional/4th Optional Subject) in each examination passed (i.e. H.S.C. to Master's Degree in Microbiology).

- (v) Odia test pass certificate.
- (vi) No Objection Certificate issued by the competent authority, if applicable;
- (vii) Four recent passport size photographs (unsigned and unattested) with the printout / hard copy of online application form which has been uploaded.
- (viii) **Caste Certificate by birth in support of claim as Scheduled Tribe , wherever applicable (Please see Note – 2);**
- (ix) Disability Certificate (indicating percentage of permanent disability) issued by the concerned Medical Board wherever applicable;
- (x) Discharge Certificates of Ex-Serviceman issued by the Commanding Officer of the Unit last served. Ex-Servicemen should submit an affidavit undertaking that he has not been appointed against any civil post after retirement from military service, wherever applicable.
- (xi) If a candidate claims to possess qualification, claimed to be equivalent to the prescribed qualification, the rule/authority (with number and date) under which, it is so treated, must be furnished with the Application Form.
- (xii) Any proof of identity;

NOTE 2:

- (i) **Candidates claiming to be belonging to S.T category of Odisha by birth are required to submit copy of the relevant Caste Certificate issued by the competent authority in the prescribed form.**

(ii) Women candidates belonging to S.T. Categories are required to submit Caste Certificates by birth showing "daughter of". Caste Certificates by virtue of marriage (i.e. showing "wife of") are not acceptable and liable to rejection.

(iii) Community (Caste status) once mentioned by the candidates shall not be changed under any Circumstances.

The competent authorities are: - District Magistrate/ Collector or Additional District Magistrate or Sub-divisional Magistrate/Sub-Collectors or Executive Magistrates or Revenue Officers, not below the rank of Tahasildar /Additional Tahasildar of Government of Odisha.

NOTE 3: Bachelor's Degree Certificate, Master's Degree Certificate, Caste Certificate, Odia test Pass Certificate, Discharge Certificate of Ex-Servicemen and Disability Certificate of Persons With Disabilities (indicating % of permanent disability) must have been issued by the competent authority within the last date fixed for submission of online application form.

11. "GROUNDS OF REJECTION OF APPLICATIONS"

Applications of candidates will be rejected by the Commission on any of the following grounds:-

- (a) In-complete online application form.
- (b) Non-submission of hard copy of online application form at the time of verification of original documents.
- (c) Not signing Declaration (full signature) in the hard copy of online application form.
- (d) Not coming within the age limit as mentioned in Para - 3 of Advertisement (Overage relaxation shall not be allowed to P.W.D. candidates with less than 40% permanent disability).
- (a) Not having requisite qualification as provided under Para - 4 of Advertisement.
- (b) Not passing Odia test (M.E. standard)/not furnishing Odia test pass evidence as required under para - 8(iii) of the advertisement.
- (c) Not furnishing copies of certificates/documents as provided under Para - 10 of Advertisement.
- (d) Submission of wrong information/ false information about qualification/ Age/category status (ST/Ex-servicemen/Women etc.).
- (e) Suppression of facts / information about eligibility, if any.
- (f) Any other ground as per the decision of the Commission.

NB: Application /candidature of a candidate shall be rejected at any stage of recruitment process, when discrepancy is noticed/ detected.

12. HOW TO APPLY:

- (a) Candidates must go through the details of this Advertisement available in the Website of OPSC before filling up online application form.
- (b) Candidates must apply online through the concerned Website of the OPSC <http://opsc.gov.in>. Applications received through **any other mode** would not be accepted and summarily rejected.
- (c) Before filling up the online application form, the candidates must go through detailed instructions available at OPSC portal.

- (d) The online application form is automated and system driven & will guide the candidate seamlessly in filling the application. The requisite options shall be enabled and information shall be asked as per data furnished by the candidate. Before filling up the information, ensure that accurate information is fed, for edit option is limited & on confirmation there is no scope for further edit even if wrongful entry has been made while filling up application.
- (e) Candidates are requested to upload the scanned image of latest passport size photograph along with scanned image of his/her full signature and scanned image of Left-hand Thumb Impression (LTI) in the online application form. Uploaded photograph, Specimen (full) signature and LTI must be clearly identifiable / visible, otherwise the application of the candidate is liable to be rejected by the Commission and no representation from the candidate will be entertained.
- (f) Candidates should keep at least four copies of latest passport size photograph which is uploaded to the online application form for future use.
- (g) On successful submission of the online Registration, a unique "Permanent Public Service Account Number (PPSAN)" will be assigned to the applicant. Candidates are required to take a printout of the finally submitted online Registration/Re-registration and finally submitted Online Application forms and put his/her signature under the declaration for submission to OPSC along with copies of requisite certificate & documents as and when asked.
- (h) The candidates are advised to submit the Online Application Form well in advance without waiting for the closing date to avoid last hour rush.
- (i) Certificate of Admission to the written examination/skill test to the eligible candidates will be uploaded in the Website of the OPSC prior to the date of written examination which will be published in the Website of the Commission and Newspapers. The candidates are required to download their Admission Certificate from the Website of the Commission and produce the same at the Examination centre for admission to the written examination. No separate correspondence will be made on this score.
- (j) Any complaint on the conduct of examination must be sent to the grievance wing of the Commission by e-mail (opsc@nic.in) within 03 (Three) days of completion of the examination.

13. **FACILITATION COUNTER :-**

To resolve any Technical problem faced in filling up of online Registration/ Re-registration and Application forms, candidate may contact OPSC Technical Support over **Telephone No. 0671-2304707** between 10.30 A.M. to 1.30 P.M. & 2.00 P.M. to 5.30 P.M. on any Odisha Government working days.

In case of any guidance/information on this advertisement & recruitment, candidates may go through the **FAQ** available in the website of the Commission or contact the O.P.S.C. Facilitation Counter over Telephone No. 0671-2304141/2305611 & Extn.- 227 on any working day between 10.30 A.M. to 1.30 P.M. & 2.00 P.M. to 5.30 P.M.

The candidates are required to visit the website of the Commission at <http://opsc.gov.in> for detailed information about important notices, rejection of applications, the date & time of Written Examination/ Skill Test in Computer Knowledge/Document verification and also keep track of publication of various notices to the effect in the leading Odia local daily newspapers for information.

Closing Dates

THE LINK FOR ONLINE APPLICATION AND SUBMISSION SHALL BE AVAILABLE IN THE WEBSITE FROM 12.05.2023 TO 12.06.2023 (11.59 P.M).

NB: - THE ONLINE APPLICATION FORMS IF FOUND DEFECTIVE IN ANY RESPECT, ARE LIABLE TO BE SUMMARILY REJECTED.

CUTTACK
DATE: 02.05.2023


SECRETARY
ODISHA PUBLIC SERVICE COMMISSION,
CUTTACK.